

Procedure for Independent Studies/Special Topics Courses
January, 2022
TATM Graduate Programs Committee

*Courses covered by this procedure: TT/TTM 591 (var. 1-4 cr. hrs.), TT/TTM 630 (1-3 cr. hrs), and TTM 632 (var. 1-6 cr. hrs.)

This procedure was developed per the CAF for the above mentioned courses

The following steps are to be followed by the student who is interested in taking any one of the above courses:

1. Identify a research topic of your interest;
2. Contact a faculty member with expertise on the chosen topic.
3. Under the supervision of the Faculty Adviser, write a proposal indicating title, student name, Faculty name, objectives, and approach to achieve objectives, and a brief description of deliverables for the course (student and adviser determine the number of credit hours and indicate on the proposal). *Note that TT/TTM 591 is considered a “graded” course and counts towards your overall GPA. Attendance in a class may be required for students enrolled in TT/TTM 591. TT/TTM 630/632 are not graded and are evaluated on a “S” or “U” basis.* A template of the proposal is attached to this document.
4. Submit the proposal to the Director of Graduate Programs in TATM, no later than the end of the first week of the semester. Upon receipt of the proposal, the DGP will contact the Graduate Services Coordinator in the TATM office to register the student for the course.
5. Stay in touch with the Faculty Adviser for directions and due dates of final report as well as progress report during the semester.

TT 591 TTM 591 TT 630 TTM 630 TTM 632

Special Studies in Textile and Technology Management

Student Name: _____ Email Address: _____

Student ID: _____

Faculty Adviser: _____ Email Address: _____

Proposed Project Title:

Objectives of Proposed Project:

- 1.
- 2.
- 3.
- 4.

Topics Covered:

Approach to Achieve the Study Objectives

(What are you going to do and how you are going to do it to achieve all of your objectives?)

Deliverables (credit hours):

(This is generally a 20+ page 12 point double spaced paper with correct citations for a 3-hour course. This may vary depending on the course objectives).

Faculty Adviser: _____
Signature Date