How to Get Your Job Opportunities to Textile Students

There are three ways to post a job for all graduating students to see:

**Basic Job Description Posting** – Your contact information should be included so that interested students can send their resumes, cover letters, and references directly to you.

**Interest Sign-Up Sheet** – You provide a job description and we will post it along with a sign-up sheet. At a pre-determined date we will pull resumes for those on the interest sign-up sheet and send them to you. You then have the freedom to schedule on-campus, telephone, or video-conference interviews with all candidates or a pre-selected portion of candidates. Simply contact Kent Hester to arrange.

**On-Campus Interview** – You select a preferred date, we will verify that the date is available, and then you will be given a short form to complete indicating your interview preferences. Once we received your form and a brief job description, we will post it for the students to sign up. At that time all you will need to do is show up on your schedule interview date. We ask that you provide the required forms and description at least two weeks prior to your interview date.

Our office is also equipped to arrange telephone interviews, Skype™, Google Hangout, video-conference, or any web-based interviews between you and our students. At least a three days’ notice is required for the video-conference interview just to insure equipment compatibility and availability.

Finally, should you wish to maximize your exposure on campus by hosting an information session, sponsoring a student or alumni event, by serving as a guest speaker in a class, by serving on a career panel, etc….please contact Kent to set up one or more of these effective and important activities.

If you are interested in any of the options above, please contact Kent Hester.

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